NATIONAL UNIVERSITY

Fourth Year Syllabus
Department of Social Work

Four-Year B.S.S. (Honours) Course
Effective from the Session: 2013–2014
### Syllabus for Four Year B.S.S. Honours Course

**Subject:** Social Work  
**Session:** 2013-2014

#### FOURTH YEAR

<table>
<thead>
<tr>
<th>Paper Code</th>
<th>Paper Title</th>
<th>Marks</th>
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<tbody>
<tr>
<td>242101</td>
<td>Rural and Urban Community Development</td>
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<tr>
<td>242103</td>
<td>Climate Change: Issues and Disaster Management</td>
<td>100</td>
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<tr>
<td>242105</td>
<td>Human Resource Management</td>
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<td>242107</td>
<td>Social Research and Statistics</td>
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<tr>
<td>242109</td>
<td>Social Services in Bangladesh</td>
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<tr>
<td>242111</td>
<td>Social Work and Globalization</td>
<td>100</td>
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<tr>
<td>242113</td>
<td>Public Health and Social Work</td>
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<tr>
<td>242115</td>
<td>Social Action, Social Legislation and Social Work</td>
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<td>242117</td>
<td>Field Work Education</td>
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<tr>
<td>242118</td>
<td>Field Practicum + Viva-voce</td>
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Detailed Syllabus

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<th>Marks: 100</th>
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<tbody>
<tr>
<td>Paper Title:</td>
<td>Rural and Urban Community Development</td>
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1. **Rural Community in Bangladesh**: Composites and Characteristics; Traditional Village Organizations; Major Socio-Economic Problems in Rural Communities of Bangladesh. Land System. Social Stratification and Power Structure in Rural Bangladesh.

2. **Rural Development in Bangladesh**: Early Experience in Rural Development, V-AID Programme; Approaches and Strategies of Government and NGOs in Bangladesh: Comilla Approach, BRDB, RSS; BRAC, Grameen Bank, etc.

3. **Local Government in Bangladesh**: Evolution, Structure and Composition; Functions of Rural and Urban Local Government Bodies.

4. **Urbanization**: Growth Patterns and Theories of Urban Growth and Ecological Processes.

5. **Urban Community of Bangladesh**: Composites, Characteristics and Problems of Urban Communities, Urban Community Development and Services initiated by GOB and NGOs, Role of Social Workers in Urban Community Development.

6. **Social Work with Community People**: Viability of Social Work Practice in Rural and Urban Development Programs in Bangladesh.

**Books Recommended:**


**Paper Code**

<table>
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<tr>
<th>Paper Code</th>
<th>242103</th>
<th>Marks: 100</th>
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<td>Paper Title:</td>
<td>Climate Change: Issues and Disaster Management</td>
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1. **Climate change**: Meaning, Causes, Impact.

2. **Disaster**: Nature, Types of Disaster (a) Nature Disaster (b) Accidental Disaster (C) Man Made Disaster.


4. **Preparedness Aspects of Prevention and Management of Natural Disasters**:  
   a) General Preparedness measures  
   b) Special measures  
   c) Special types of Assistance.

6. Role of International, National and Local NGOs in Management Disasters.
7. Role of Govt. in Disaster Management, Relief and Rehabilitation Operation Programs in Bangladesh. Role of Social Workers.
9. **Organization of Health Services in the event of Disaster:**
   a) Emergency Health Management,
   b) Mental Health and its Management at the Primary Health Care Level.
   c) Environmental Health Management
10. **Coordination:** Meaning and Importance in Disaster Management.
12. Laws related to Environmental Preservation and Disaster Management.

**Books Recommended:**

**Paper Code:** 242105  
**Marks:** 100  
**Credits:** 4  
**Class Hours:** 60

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<tr>
<th>Paper Title</th>
<th>Human Resource Management</th>
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7. Supervision: Supervision as an Administrative Process, Objectives, Techniques and Functions of Supervision, Supervision as Educational and Evaluative Process.

**Books Recommended:**

আহমদ, ইকবাল (১৯৯৩). *কর্মী ব্যবস্থাপনা। ঢাকা: বাংলা একাডেমী।*
A: Social Research


2. Types of Social Research: Basic or Fundamental and Applied or Operational Research, Action Research, Exploratory, Explanatory Social Work Research.


B: Statistics


2. Presentation of Data: Classification, Tabulation, Frequency Distribution, Presentation of Data on Graphs and Diagram Percentage, Rate and Ratio.


5. Correlation and Regression Analysis: Simple Correlation, Co-efficient of Correlation, Types of Correlation, Scatter Diagram, Rank.

Books Recommended:


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<table>
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<tr>
<th>Paper Code</th>
<th>242109</th>
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<tbody>
<tr>
<td>Paper Title:</td>
<td>Social Services in Bangladesh</td>
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2. **Public Welfare Services in Bangladesh**: Under the Ministry of Social Welfare and Department of Social Services:
   a) Urban Community Development Program (UCD)
   b) Rural Social Service (RSS)
   c) Medical Social Service
   d) Services for the Disabled
   e) Correctional Services
   f) Control of Vagrancy
   g) Services for the Destitute Children and Older Persons.
4. **Bangladesh National Social Service Academy**: Inception, Objectives, Programs, Problems and Prospects.
5. Administration and Coordination of Social Welfare Services in Bangladesh.
6. Welfare Services run by the Department of Youth Development, Department of Women Affairs, Bangladesh Shishu Academy.

**Books Recommended:**


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<table>
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<tr>
<th>Paper Code</th>
<th>242111</th>
<th>Marks: 100</th>
<th>Credits: 4</th>
<th>Class Hours: 60</th>
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<tbody>
<tr>
<td>Paper Title:</td>
<td>Social Work and Globalization</td>
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1. Definition and Concept of Globalization. Theories Relating to Globalization e.g. Realism, Liberalism, Marxism, Constructivism, Contemporary Globalization and Its impacts.
2. Dimensions of Globalization: Political; Economic; Technological; Information; Cultural; Military and Environmental Globalization.
5. Human Condition and Human Behavior in Global Perspectives with Reference to Developed and Developing Countries Including Bangladesh.

**Book Recommended:**


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<tr>
<th>Paper Code</th>
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<tbody>
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<td>Paper Title:</td>
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1. (a) Health: definition, dimensions, determination, indicators of health and Bangladesh perspective.
   (b) Basic concepts of community health care: comprehensive health services, primary health care, medicine, preventive medicine, social medicine or community medicine, community health care in social work.
   (c) Community nursing: concepts, functions, process, scope of community nursing.
   (d) Health education: definition, objectives, methods of health education, principles, importance, barriers of health in Bangladesh.
   (e) Mental health and occupational health hazards.
   (f) Personal and environmental hygiene.

2. (a) Immunity, immunization and EPI in Bangladesh.
   (b) Food and balance diet.
   (c) Nutrition, malnutrition: concepts, general causes of malnutrition, causes of child and maternal malnutrition in Bangladesh. role of social workers in eradicating malnutrition problem.
   (d) Common diseases: diseases caused by virus, bacteria and parasites.
   (e) Sexually transmitted (STD) diseases:- such as aids. multiple causation of diseases.
   (f) Preventive measures: first aid: hurt, burnt, Senseless. fracture, bleeding, sinking, poisoning etc.

3. Application of social work methods in community health care Practice.

**Books Recommended:**


2. **Role of Social Action:** Human Condition Promotion of the Disadvantaged Groups-Women, Children, Older People and the Disabled. Major Social Reforms in the Fields of Socio-economic Change and Development in Bangladesh.


4. **Major Social Legislations in Bangladesh—**
   A. Legislation Relating to Family and Women:
   B. Legislation Relating to Children:
   C. Legislation Relating to Social Security:
      - The labour Act 2006.


**Book Recommended:**

1. **Field Work:** Meaning, Objectives, Types and Scope, Historical background, Problems and Prospects of Field work in Bangladesh.

2. **Fields Practice in Social Work:** Criteria of field placement, Concurrent field work, Block Placement, Supervision, Nature of Students Performance.
3. Field Work Practice in Different Settings: Field work Practices in NGOs and Government Program, Medical and Non Medical, Psychiatric, Correctional and Community Settings.


Books Recommended:


<table>
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<tr>
<th>Paper Code</th>
<th>242118</th>
<th>Marks: 100</th>
<th>Credits: 4</th>
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<tbody>
<tr>
<td>Paper Title:</td>
<td>Field Practicum and Viva-voce (60+40)</td>
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Field practicum consists of supervised practice in problem solving/socio-economic development activities in recognized government or non-government agencies operating in respective areas. Through field practicum students are expected to learn to apply social work knowledge and develop insight in professional context and acquire necessary skills. The Department of Social Work of the concerned college will arrange placement of students in different agencies at random basis. The students will be required to do field practicum for a period of 60 working days under the direct supervision of an agency executive along with a counterpart teacher of the department. The students will be required to write a final report on his/her field practicum which will be examined by the supervisors responsible for field instructions. Sixty (60) marks are allotted for the field practicum performance and report writing which will be awarded jointly by the supervisors concerned. There will be a viva-voce examination which will carry 40 (forty) marks.